

## Photo Requirements



Please send a photo to [fingerprinting@itouchbiometrics.com](mailto:fingerprinting@itouchbiometrics.com) for your fingerprint submission.

Please ensure the photo meets the below criteria:

- Photo is from the top of person's shoulders to top of person's head
- Person's body is postured squarely with the camera i.e. face on photo of person
- Nothing is on individuals face, head or neck
- Picture is clear and eyes are open
- File format is .jpg
  - **WE WILL NOT ACCEPT OTHER FORMATS**
- Do not send in photos that have been printed and then scanned back in. It needs to be an original photo. We will not accept professional head shots as the shoulders need to be square with the camera.

For the best results please have the individual take a photo on their phone and email the UNEDITED photo directly to [fingerprinting@itouchbiometrics.com](mailto:fingerprinting@itouchbiometrics.com). Please see Exhibit A for a good example of a photo submission.



*\*Please note the original photo was not edited when placed in our software.*

**Exhibit A**